

WALFORD PARISH COUNCIL

FULL COUNCIL MEETING – 2009/12/02 – 12

MINUTES OF FULL COUNCIL MEETING held at Bishopswood Village Hall, Walford on Wednesday 02nd December 2009 at 7.30pm.

PRESENT: Cllr P Heath (Chairman), Cllrs Simeon & Sandra Cole, E Drummond, H Evans, G Symonds, M Thomas.
Mrs J Smailes – Clerk, in attendance.

There was one member of the public present.

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

Apologies were received from Cllrs: D Allen, L Freeman, F Myers, B Vine and A Whitlock

2. TO RECEIVE DECLARATIONS OF INTEREST: None declared

0.7:36 Cllr M Downey Arrived

3. ADOPTION OF MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING HELD ON 11th NOVEMBER 2009 & FINANCE COMMITTEE MEETING/COUNCILLOR SURGERY NOTES HELD ON 25th NOVEMBER 2009:

The aforementioned Minutes/Notes had already been formally adopted prior to this meeting at the specially convened Extra-Ordinary Meeting on 1st December 2009.

4. TO CONSIDER MATTERS ARISING FROM PREVIOUS MINUTES NOT ON THE AGENDA:

All Matters Arising had been formally addressed at the Extra-Ordinary Meeting held on 1st December 2009.

5. TO RECEIVE THE CHAIRMAN'S REPORT:

In the Absence of Cllr F Myers there was no Chairman's Report.

6. TO RECEIVE THE CLERK'S REPORT

The Clerk asked that the following papers/administrative procedures be formally 'adopted':

- ❖ **Circulation Folder** for all non urgent correspondence
- ❖ **Apologies for Absence Sheet**, to be completed in advance wherever possible and submitted to Clerk.
- ❖ **Monthly Attendance Register.** To be signed by Members at the start of each Full Council Meeting.

Noted and formally adopted by council.

7. TO RECEIVE THE WARD MEMBER'S REPORT

Apologies had been received from Cllr J Jarvis.

Cllr P Heath (Chairman) read the e-mail response that had previously been received from Cllr Jarvis in regard to the withdrawal of the Warden Scheme at Fowbridge Gardens. Cllr Jarvis noted in his e-mail that the scheme had been withdrawn nationally and that 'sheltered accommodation' was no longer restricted to just the elderly.

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Cllr Heath was still of the opinion that as this was an issue that affected residents within Walford Parish and therefore Herefordshire Council were wrong not to have formally discussed the situation with the Parish Council and notified Walford Parish Council prior to implementing such a decision.

Action: Clerk asked to convey this point to Cllr J Jarvis and ask that it be formally noted.

8. POLICE MATTERS

- a. To receive a report from Herefordshire Constabulary Representative.
- b. To consider any issues raised relating to crime, disorder and community safety.

As once again there was no police representation.

A discussion took place as to how it may be possible to engage with the local constabulary.

Cllr H Evans reported that she had sought police assistance and was pleased with the excellent response time however felt that the question she had raised relating to a planning issue had not been fully understood by the Officer concerned.

Action: Clerk instructed to formally write requesting police representation at all future meetings (whenever possible).

9. TO ALLOW PULIC CONSULTATION

Mr D Berry – Asked whether it was possible for him to be provided with a copy of the e-mail from Cllr J Jarvis Re: Fowbridge Gardens in order that he may convey the said information to members of the Walford Residents Association.

Action: Clerk to forward information

Mr D Berry – Having listened to the information that was made readily available at the Extra-Ordinary Full Council Meeting the evening before, Mr Berry commended Walford Parish Council on its new found ‘transparency’ with regard to the budget/precept discussions/decisions for 2010/11.

Mr Berry also noted the figures that were indicative for both a £8,000 and £12,500 Precept variation and made comment that he felt the difference between the two was minimal. Mr Berry was of the opinion that if by raising the Precept to £12,500 it proved possible for Walford Parish Council to attain Quality Status, to gain devolved powers and greater respect from Herefordshire Council and other governmental bodies and indeed engage the community more readily in council debate/decisions etc he believed the raise was justifiable.

10. TO RECEIVE THE MONTHLY FINANCIAL STATEMENT:

a) To Approve Payments therefrom.

The Clerk explained that she had not received any other requests for payment from her predecessor and as such there was only one invoice requiring payment.

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The Clerk asked that council consider sanctioning the following payments:

FINANCIAL STATEMENT DECEMBER 2009

BANK BALANCES AT 31st March 2009

Alliance & Leicester Current A/C - 12867730	161.13	
Alliance & Leicester Deposit A/C	19426.10	
Lenghtsman A/C	<u>1006.55</u>	20593.78 Unconfirmed

TRANSACTIONS

Payments APRIL	305.38	
Payments MAY (includes £690.00 to Lenghtsman)	2027.74	
Payments JUNE	410.38	
Payments JULY	466.84	
Payments AUG	342.95	
Payments SEPTEMBER	941.19	
Payments OCTOBER	435.84	
Payments NOVEMBER	713.47	
Payments DECEMBER	695.94	
Payments JANUARY		
Payments FEBRUARY		
Payments MARCH		<u>6339.73</u>

RECEIPTS

Receipts APRIL	5201.65	
Receipts MAY	1.88	
Receipts JUNE (CPT)	822.92	
Receipts JULY	285.91	
Receipts AUGUST	1.79	
Receipts SEPTEMBER	4051.79	
Receipts OCTOBER	1.84	
Receipts NOVEMBER	1.79	
Receipts DECEMBER		
Receipts JANUARY VAT Repayments + interest		
Receipts FEBRUARY		
Receipts MARCH		<u>10369.57</u>

BALANCE AFTER ABOVE TRANSACTIONS

£24623.62

BALANCES AT BANK AT End November 2009

Current A/C 12867730	AWAITING BANK STATEMENT VERIFICATION	
Deposit A/C		
Lenghtsman A/C		<u>£0.00</u> -24623.62

PAYMENTS FOR AUTH. Nov: FREQUENCY COMMITTEE AMOUNT CHQ NO.

Administration	Adhoc	695.94	900874
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TOTAL 695.94

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PROPOSED: Cllr M Downey, **SECONDED:** Cllr E Drummond **that the** aforementioned payments be duly authorised. **All in FAVOUR.**

The Cheque and Cheque Book Stub was duly signed/authorised.

11. TO RECEIVE COMMITTEE DRAFT AND ANY OTHER REPORTS. (None)

12. TO CONSIDER THE BUDGET PAPER FOR 2010/11 AS DETERMINED BY FINANCE & SCRUTINY COMMITTEE.

Following the abandonment of the Finance & Scrutiny Committee Meeting the aforementioned Agenda Item had been addressed at the Extra-Ordinary Council Meeting convened on 1st December 2009. The Budget had been formally discussed and agreed as £22,330. which resulted in a Precept Request for 2010/11 having been determined as £12,500.

13. TO CONSIDER AND TO FORMALLY AGREE THE PRECEPT REQUEST FOR YEAR 2010/11.

See above.

14. TO CONSIDER PLANNING APPLICATIONS RECEIVED TO DATE:

The Clerk circulated a guidance sheet which provided instructions for use of the Herefordshire Council Planning Portal and explained that in future she would notify them of planning applications received so that Members may view the plans on-line prior to attending the Full Council Meetings. Any Member without computer access would be able to view 'hard copies' of Planning Applications prior to meetings in the usual manner or by appointment with the Clerk.

The Clerk also explained that she had contacted the Chief Planning Officer from Herefordshire Council to invite him to attend a Full Council Meeting in the New Year in order that he may provide Members with additional training and indeed an opportunity for them to seek clarification of the procedure Re> S106 Contributions, it was hoped that such training would then ensure Walford Parish Council were duly consulted on all planning issues affecting the parish, that 'material considerations' offered by the parish council were formally noted by Herefordshire Council and that Walford Parish Council gained all S106 Contributions entitlements that conformed with the Local Development Framework (LDF).

The following Planning Application was then formally considered:

PLANNING APPLICATION No> DMSE/092947/FH

Application Approved subject to the following Material Consideration:

Walford Parish Council seek assurance that the building materials to be used are in keeping with neighbouring properties and as such conform to both the Parish Plan and LDF.

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15. TO CONSIDER CORRESPONDENCE RECEIVED TO DATE:

- ❖ E-mail from J Jarvis – Fowbridge Gardens (See Ward Members Report)
- ❖ Community Regeneration Team – Herefordshire Council. Invitation to take part in a Carbon Reduction Campaign
Action: Clerk to write expressing Walford Parish Council's interest however noting that the given timeframe was considered too tight in order for Walford Parish Council to partake and do justice to such Public Meetings/Questionnaires as would be deemed necessary on this occasion, however council would be very interested if such time restrictions could be reviewed.

16. TO RECEIVE COUNCILLORS REPORTS ON LOCAL MATTERS.

- ❖ Cllr E Drummond – Asked that the closure of B4234 due to 'landslide' be formally addressed via Herefordshire Highways and a date be gained indicating when the road would be re-opened.
Action: Cllr Simeon Cole to provide contact details for Highways and Footway Officer to the Clerk
- ❖ Cllr M Thomas – Speed Indicator Devices (SIDs) were still inconsistently flashing wrong speed data etc. The Clerk confirmed she had already reported this problem however would reiterate council's concerns and ask that the matter be given immediate attention.
- ❖ Cllr G Symonds – The Footway between Walford School and Walford Church needs urgent redress.
Action: Clerk to write after Christmas asking that the footway be addressed. (Details to be supplied by Cllr Simeon Cole).

17. ITEMS FOR INCLUSION ON THE JANUARY AGENDA.

- ❖ Parish Plan
- ❖ Dog Fouling Bins at Harbour Hill
- ❖ Bins at Coughton Corner Bus Stop
- ❖ Footway by Walford Sawmill
- ❖ Correspondence by E-mail

19. TO NOTE THE DATE OF THE NEXT FULL COUNCIL MEETING AND THAT OF ITS COMMITTEES.

Members were asked to consider the Annual Meeting Schedule for 2010. After careful consideration it was unanimously agreed to accept the dates as shown subject to the December meeting being changed from that of the 1st December to the 8th December. **All in FAVOUR**

Meeting closed at 8.32pm

Chairman

Date: