

**WALFORD PARISH COUNCIL  
FINANCE COMMITTEE**

Minutes of the meeting of Walford Parish Council Finance Committee  
on Wednesday 9<sup>th</sup> February at 6.30 pm in Bishopswood Village Hall.

**Present:**

Committee members: Finance Chairman: Cllr Thomas, Cllrs: Cole and Evans.  
Cllr Bridget Vine.

**In attendance** – Clerk – Catherine Murray

1. **Apologies for absence:** Cllrs Myers and Drummond.
2. **Declaration of personal / prejudicial interests** – none declared.
3. **Adoption of minutes of previous meeting – 10/11/10**  
It was **RESOLVED:** To accept the minutes as a true record.
4. **Finance:**  
**To consider and approve the Finance Statement:** Approved with no objections.  
The Clerk also provided copies of Bank statements to correspond with the previous Finance statement of 12/01/11 and will continue to provide statements at each meeting. <<**Action Clerk**>>
5. **To discuss and take action on calculating the precept for 2011/12.**  
5.1 **To consider the budgetary information contained in the notes taken at the Clerks and Chairs evening on 26<sup>th</sup> January and to discuss and decide upon the final precept request for 2011/12.** The notes from the Clerks and Chairs evening were considered. It was **RESOLVED:** That as the Lengthsman's and Rights of Way grants are protected this year, the precept request as previously decided upon can remain the same @ £12,500. It was **RESOLVED:** that after the full council had been advised of this decision, the Clerk would submit the Precept request form to the appropriate department. <<**Action Clerk**>>
6. **To authorise the following payments:** Cllr Evans proposed and Cllr Cole seconded the authorisation of payments and it was **RESOLVED:** to approve them as follows:
  - 6.1 To pay the Clerk's salary and expenses for January.
  - 6.2 To pay invoice for the Lengthsman. As there was no invoice submitted in time for payment, the invoice was not paid. An invoice will be submitted for payment at the next meeting.
  - 6.3 To pay the invoice for the hire of Bishopswood Village Hall – 1<sup>st</sup> quarter.
7. **To note the HMRC Penalty Notice and subsequent resolution:** The Chairman of Finance explained the the penalty notice and subsequent appeal by the Clerk, which resulted in the penalty being discharged.
8. **To discuss the proposed change of Bank from Alliance and Leicester to Lloyds TSB:** It was noted that Alliance and Leicester were now owned by Santander, then the Clerk explained that Internet Banking was now available to Parish Councils with Lloyds TSB and therefore it was **RESOLVED:** that the Clerk should ask Lloyds TSB for transfer of Accounts paperwork, to be signed at the next Finance committee meeting on 9<sup>th</sup> March. <<**Action Clerk**>>
9. **To discuss the request for payment of the by-election costs for July 2009:** The Clerk advised the committee that a letter had been received requesting payment of the by-election costs and that the Clerk had sent a reply to the revenues unit, explaining the council's decision to delay payment until the next precept period and that the revenues unit had acknowledged receipt of it and the delay of payment, in a phone call to the Clerk.
10. **To raise matters for the next Agenda:** Signing of the transfer of accounts forms for Lloyds TSB.
11. **To note the date of the next Finance committee meeting:** Scheduled for 9<sup>th</sup> March @ 6.30pm in Walford Village Hall.  
**NB:** The meeting will now commence at 7.00pm, due to the extra Finance committee meeting which was held on 9<sup>th</sup> February.

Signed: -----

Date: -----